



VISHAL JUNNAR SEVA MANDAL'S
**VISHAL INSTITUTE OF PHARMACEUTICAL
EDUCATION & RESEARCH**

Dr. S. L. Jadhav
Principal

Ale, Tal. Junnar, Dist. Pune-412411 | Contact No. : 9892376014 | E-mail : vjism.principal@gmail.com | Website: www.viperale.com

P.C.I. Inst. Code : PCI-2620 | D.T.E. Inst. Code : 6361 | University I.D. No. : CPHP012670

6.2.2: Implementation of e- Governance in institutional Operation

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PRINCIPAL
VISHAL INSTITUTE OF PHARMACEUTICAL
EDUCATION AND RESEARCH
ALE TAL-JUNNAR DIST-PUNE 412411

Annual e-governance Report 2021-22



ज्ञानगंगा घरोघरी

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Annual e- Governance Report 2021-22

VJSM's Vishal Institute is being gradually progressive towards execution of e-governance in the fields like administration, finance and accounting system as well as other student support system including admission, instruction, learning and assessment, placement and training , staff development etc.

Major domains of e-governance: The system is distributed into several domains is a facilitated way as

- Administration
- Student Support
- Library
- Alumni and placement
- Administration
- Examination Dept.
- Finance and Accounts

❖ Administration :

ICT based technology has always been a key tool for convenient and effective administration at VJSM's Vishal Institute. Facilities availed during academic year 2021-22 through various modes are enlisted as

Sr.No.	Activity	Description
Vmedulife Pvt. Ltd.		
1.	Admission, eligibility, Scholarship and numerous miscellaneous details are processed through this mode.	Every related details of theses activity are uploaded and processed in a timely manner and forwarded to concerned authorities like AICTE, PCI, Savitirbai Phule Pune University.
Website integration		
2.	Several routine academic activities like alumni status,	All mentioned activities are integrated through other modules to websites (www.viperale.com) so as to be

	staff profile upgrades, timetable, result display, achievements etc.	availed to clients, stakeholders etc.
Miscellaneous		
	Internet, broadband wifi, telephonic correspondence, social media	Theses modes effectively keeps the stakeholders, society connected to the institute and the staffs among themselves. Social media platform too does the same with improved features associated.

❖ **Finance and Accounting**

Accelerated systematic accounting ,record keeping has been possible by use of Tally, Vmedulife software etc. Fast and secured methods of Online payment and other banking transactions have been implemented for years.

Sr.No.	Activity	Description
Tally		
1.	Various accounts and records are maintained.	Salary, balance sheets, different expenditure heads, students accounts etc are successfully maintained updated.
Vmedulife		
2.	Various accounts and records are maintained.	Scholarship status, different expenditure heads, students accounts etc are successfully maintained updated.

❖ **Student Support :**

The institute renders exclusive assistance and guidance in operation to students for application procedure, certification, procurement of documents and many other routine formalities. Students have so excelled that paper practice has become almost extinct.

Sr.No.	Activity	Description
Vmedulife		
1.	Institute information, Student admission, certificate issue, feedback and grievances, and	This system has several individual modules for these activities which are easy to access with exclusive technical support system.

	different other correspondence.	
Library OPAC		
2.	Library OPAC of several student support ERPs like Shodhsindhu, NDL, digital language Lab, Khub, etc.	Students have access to all these library and language applications to avail infinite research literature through online and offline mode. Books issue return process has become hasslefree.
3.	Miscellaneous activities like use of ICT tool like learning with projector, ZOOM meets, wifi internet access at computer dept.	Use of all these means have enhanced the students interest in studies.

❖ **Examination Support :**

Sr.No.	Activity	Description
Vmedulife		
1.	Assignments, online examinations, attendance, results, online study materials etc	Separate modules are exercised with exclusive technical support to faculty as well as students.
Website integration		
2.	All ERPs are linked to institute website	The website (www.viperale.com) integration has enabled students, parents and staff to access data anytime.
3.	Simplified and well explained access to website of Statutory bodies like AICTE, Savitribai Phule Pune University and many more.	This has served to be valuable guideline for students towards examination and other academic queries, scholarships and other allied issues




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Annual e-governance Report 2020-21



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Annual e-governance Report 2019-20



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Annual e-governance Report 2018-19



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Annual e- Governance Report 2018-19

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Administration

Student Support

Library

Alumni and placement

Administration

Examination Dept.

Finance and Accounts

❖ Administration :

Ict based technology has always been a key tool for convenient and effective administration at VJSM's Vishal Institute. Facilities availed during academic year 2021-22 through various modes are enlisted as

Sr.No.	Activity	Description
Website		
1.	Several routine academic activities like alumni status, staff profile upgrades, timetable ,result display, achievements	All mentioned activities are integrated through other modules to websites (www.viperale.com) so as to be availed to clients, stakeholders etc.

	etc.	
Miscellaneous		
2.	Internet, broadband wifi, telephonic correspondence, social media	These modes effectively keep the stakeholders, society connected to the institute and the staffs among themselves. Social media platform too does the same with improved features associated.

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Annual e-governance Report 2017-18



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Annual e- Governance Report 2017-18

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Website integration		
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Policy Document on e- Governance



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Ref No. : VJSM / VIPER / 20 - /

Date : 03 / 02 / 17

POLICY DOCUMENT FOR e-GOVERNANCE

Aim:

1. To implement e-governance in various departmental operations for effective functioning.
2. To minimize human errors with the use of various automated softwares.
3. To enhance ease and working productivity with the use different softwares.
4. To promote paperless working as a part of 'Go-Green Initiative'.

Policy:

The institute shall be adhered to implement e-Governance in its day to day work, in following areas of operations:

1. Admissions:

The admission process shall be conducted through online mode. The sufficient e-facilities shall be provided to students and concerned staff. Also all information regarding admission process shall be published on website. The government websites as prescribed by admission authorities shall be effectively used for admission process.

2. Accounting:

For ease of working and to avoid human errors, the software Tally shall be used as a tool for automated accounting. The ERP software shall be used to generate fee receipts.

3. Student Support:

The Grievance Redressal mechanism and process shall be made available online to students. The online facility for students through ERP shall be made available, to apply for the number of documents like bonafied certificate, fee structure etc. The notice board shall be made available online through ERP sytem.



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4. Academics:

The use of ERP system shall be made in various academic activities like student attendance, student mentoring, timetables, academic planning, faculty workload assignments, various committee meetings etc.

5. Examination:

The 'Online Examination Portal' of university shall be used for various examination activities like examination form filling, application for photocopy and revaluation, downloading hall tickets, online question paper delivery, result display etc.

The ERP software shall be used in internal examination activities like generating question papers, result analysis and conducting examination in the form of online MCQs, wherever necessary.

6. Library:

The software shall be used in library for book transactions. The e-journals shall be made available for students.

7. Alumni:

The online system through ERP or web portal shall be made available for alumni related activities.

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